

FLORIDA BOARD OF GOVERNORS  
NOTICE OF PROPOSED REGULATION AMENDMENT

DATE: July 14, 2011

REGULATION NUMBER AND TITLE: 8.002, Continuing Education

SUMMARY: The proposed amendment eliminates obsolete provisions and puts into place guidelines for administering and reporting continuing education activity within the State University System. Admissions and graduation criteria, as well as academic standards, for degree programs offered through continuing education must align with those in programs funded through the Education and General budget entity. Funds are to be deposited in the Auxiliary budget entity, except that funds from Sponsored Credit Institutes may be deposited in the Contracts and Grants budget entity. Each board of trustees shall include specified information in its annual report submitted to the Board of Governors pursuant to its University Work Plans and Annual Reports regulation, including revenues, expenditures, enrollment, degrees earned, certificates earned, and out-of-state locations in which face-to-face

(1) Continuing education is defined as non-fundable, self-supporting college

(8) Each board of trustees shall include the following continuing education information in its annual report submitted to the Board of Governors pursuant to Regulation 2.002, beginning with the 2012-2013 annual report:

a. For college credit courses:

- i. Revenues;
- ii. Expenditures for continuing education activities;
- iii. FTE enrollment by level;
- iv. Degrees earned;
- v. Certificates earned; and
- vi. Out-of-state locations in which face-to-face instruction was offered.

b. For non-credit courses:

- i. Revenues;
- ii. Expenditures for continuing education activities;
- iii. Headcount for enrollees in K-12 programs, professional and executive programs, and lifelong learning programs;
- iv. Certificates earned; and
- v. Out-of-state locations in which face-to-face instruction was offered.

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~~(1) The Chancellor shall coordinate credit and non-credit continuing education courses in all fields which the Board shall consider necessary to improve and maintain the educational standards of the State of Florida.~~

~~(2) Administration and Coordination.~~

~~(a) The Chancellor shall be responsible for coordinating, on a statewide basis, the continuing edu~~

credit courses. The costs of these courses may be recovered from non E&G sources such as grants, contracts, directly from participants, and combinations of these sources. The Continuing Education Activity within the Auxiliary Budget Entity may also be used for the purpose of planning, offering, and recovering all costs of sponsored credit institutes and programs as provided by Rule 6C-7.008(1)(a). Likewise, the Auxiliary Budget Entity may be used for the recovery of any additional fees established by the president for off-campus credit courses as provided by Rule 6C-7.003(30), or for continuing education credit courses as provided by Rule 6C-8.002(2)(b)4.

3. To approve the use of auxiliary funds from the Continuing Education Activity for instructional compensation of regularly appointed faculty, or of adjunct faculty, who teach non-credit Continuing Education courses and for the recovery of Educational and General costs for providing services to Continuing Education students.

4. To approve continuing education credit courses and to establish the fees for these activities when there is a demonstrated and justified need. Such courses shall not in any way be in competition with, or replace, the regular on-campus program of Educational and General credit courses taken by degree-seeking and special students. Accordingly, continuing education credit courses shall be scheduled and offered in such a way as to prevent any negative effect on any university's achievement of its legislatively funded enrollment plan. Any fees charged students for continuing education credit activities, which are higher than the normal Board approved fees for similar credit activities offered in the regular on-campus program, shall be established solely for the purpose of recovering all increased costs which result from offering these courses as continuing education activities.

5. To file with the Chancellor an annual report of all credit and non-credit activity.

(c) Enrollments in non-credit courses and in sponsored credit institutes and programs will not be funded from Educational and General (E&G) resources and will not count as part of the university's E&G enrollment plan; i.e., they do not generate E&G funded FTE. Only students whose costs for participating in these courses have been paid will be enrolled in non-credit courses or sponsored credit institutes and programs.

(3) Other Requirements Regarding Credit Activities.

(a) Courses for credit offered through the Continuing Education Activity, away from the university campuses, or through sponsored credit institutes and programs shall be accorded the same status as their counterpart courses offered on the main campus. Normally, only courses in the existing university approved curriculum shall be offered

shall be of such quality to assure full comparability of the course offered to its regular on-campus counterpart. Courses for which degree credit is offered shall meet the same standards as other regular credit courses.

(b) Each university will be responsible for serving a designated geographic area of the State. Institutional responsibilities for ensuring that services are provided shall be in accordance with the following assignments.

1. Regional Responsibilities. a. Florida A&M University – Baker County, Calhoun

~~d. A university which has capabilities in specific disciplines not available in any other university may offer instruction in these disciplines in any part of the State without prior approval.~~

~~(4) Correspondence Study Policies.~~

~~(a) The University of Florida shall administer the Department of Correspondence Study Program for the State University System.~~

~~(b) The Department of Correspondence~~